

Minutes of  
Swiss Village East Board Meeting  
Saturday, Oct. 9, 2021  
Home of Lonne Petroskey

**Call to order** by president Mark Berghoef at 10:00 AM

Members present: Mark B, Lonne P., Steph K., Rick M., Julie M. (by phone), Ralph C., Aleta B. (by phone)

Absent: Ryan M., Brad W.,

Visitor: Al Leach, Lisa Perkins

Minutes of last meeting called for approval. Minutes read by Julie over the phone. Approved by acclamation.

Election: The following were elected for term, Lonne, Julie, Mark, Steph, and Ralph. Lisa Perkins agreed to serve one year. A motion to approve election was made with a second by Mark. Motion passed without dissent.

**Committee Reports:**

**Finance:** Lonne went over the expense report. Year to date expenses totaled \$13,706.61. Dues collected to date totaled \$12,065.00. The short fall due mostly to increased expenses due to the updating of corporate documents.

A savings balance of \$20,394.26 and a checking balance of \$4,780.60 with a few checks and bills still outstanding. A total balance of \$25,174.86 of cash on hand was reported.

A motion to accept the financial report was made by Julie with a second by Ralph. Motion passed without dissent.

Rick brought up the need for annual budget as called for in articles of incorporation. Total budget is approximation of spending not absolute. Also, two (2) signature check sign off as well as better VISA explanation or notation and quarterly statements sent out to owners were discussed. No action taken at this time but Lonne will get with committee chairs to draft a proposed budget in the near future for calendar year beginning in January of 2020.

Mark also reported that Phase I of the updated corporation documents in now complete. Documents have been filed with the appropriate State and Local entities.

Phase II has begun as Mark asked board members for input in the rules and regulations section of the update and those have been forwarded to Tracy at Zelmanski-Danner & Fioretto. We are waiting for draft back from Tracy. Also, some form of record retention and disposal was discussed.

Also discussed were the following ownership changes in lots 3, 43, 166, and 218.

**Grounds and Maintenance:** Brad is working on streamlining the mowing and cleanup with Northern Tree. There is some overlap with county. Also, discussion about the budget costs for 2022.

Trash along road side especially cans left for several days and how to handle with property owners were discussed.

Mark asked for formal approval for the stones put along Cedar River Dr. by Al Leach. A motion to approve was made by Julie with a second by Lonne. The motion was approved without dissent.

Possible fencing at public lands to keep OVR's off for erosion control was also discussed with no action taken.

**Social:** No action to report at this time by Aleta but Rick did talk about a POA/HOA program that Mark asked Rick to check into. Rick gave no definite suggestions as he has not had time to thoroughly investigate what the market has to offer. The original request was for some type of bookkeeping software that evolved into developing a whole website with several different modules including bookkeeping, payment of dues by owners, calendar of events, newsletter, etc. Cost of such programs was also discussed with a range of \$600 to \$1000 per year as the going price depending on the program. Also discussed was how to offset such costs. Rick will give a more detailed account at the January meeting.

**Architectural:** Rick reports the house under construction on Clearview is moving along. Rafters up and roof decking.

Bob Durga is completing his project also on Clearview. Looks nearly finished except for landscaping.

The lots that were purchased on Clearview near the children's park has not submitted any plans for permit at this time. Speculation is that Covid may be holding up the process with regards to supply, cost, etc. Plans were to begin construction by now.

Kyle McLeod on Alpinhorn (Rob Poupard's old place) may also be having supply and cost issues. Detailed plans have been presented as per our last meeting but no work has started that Rick is aware of.

**New Business:** Possible trailer storage for boats, RV's, etc. was discussed. Clearview cul-de-sac on the north end of Clearview was discussed as well as the top of Matterhorn. No action was taken at this time.

**Old Business:** No old business was discussed at this time.

Mark asked for a motion to adjourn. Stephanie so motioned with a second by Julie. The motion passed without dissent.